

COMPLIANCE CHECKLIST

Summary of requirement	Basis for requirement	Annual report reference	
Letter of compliance	A letter of compliance from the accountable officer or statutory body to the relevant Minister/s	ARRs – section 8	Page 2
Accessibility	Table of contents Glossary	ARRs – section 10.1	Page 1 Page 169
	Public availability	ARRs – section 10.2	Back cover
	Interpreter service statement	Queensland Government Language Services Policy ARRs – section 10.3	Back cover
	Copyright notice	Copyright Act 1968 ARRs – section 10.4	Back cover
	Information Licensing	QGEA – Information Licensing ARRs – section 10.5	n/a
General information	Introductory Information	ARRs – section 11.1	Page 9
	Agency role and main functions	ARRs – section 11.2	Page 9
	Operating environment	ARRs – section 11.3	Page 9
	Machinery of government changes	ARRs – section 11.4	n/a
Non-financial performance	Government's objectives for the community	ARRs – section 12.1	Page 25
	Other whole-of-government plans/specific initiatives	ARRs – section 12.2	n/a
	Agency objectives and performance indicators	ARRs – section 12.3	Page 26
	Agency service areas and service standards	ARRs – section 12.4	*
Financial performance	Summary of financial performance	ARRs – section 13.1	Page 58
Governance – management and structure	Organisational structure	ARRs – section 14.1	Page 20
	Executive management	ARRs – section 14.2	Page 19
	Government bodies (statutory bodies and other entities)	ARRs – section 14.3	n/a
	Public Sector Ethics Act 1994	Public Sector Ethics Act 1994 ARRs – section 14.4	Page 57
Governance – risk management and accountability	Risk management	ARRs – section 15.1	Page 18
	External scrutiny	ARRs – section 15.2	Page 57
	Audit committee	ARRs – section 15.3	Page 16
	Internal audit	ARRs – section 15.4	Page 18
	Information systems and recordkeeping	ARRs – section 15.5	Page 57
Governance – human resources	Workforce planning and performance	ARRs – section 16.1	Page 22
	Early retirement, redundancy and retrenchment	Directive No.11/12 Early Retirement, Redundancy and Retrenchment ARRs – section 16.2	n/a
Open Data	Consultancies	ARRs – section 17 ARRs – section 34.1	Page 57
	Overseas travel	ARRs – section 17 ARRs – section 34.2	Page 57
	Queensland Language Services Policy	ARRs – section 17 ARRs – section 34.3	n/a
	Government bodies	ARRs – section 17 ARRs – section 34.4	n/a